

Qualification Pack



Music Therapist

QP Code: MES/Q1504

Version: 1.0

NSQF Level: 5

Media & Entertainment Skills Council || Commercial premises No Ja522, 5th Floor, DLF Tower A, Jasola,
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Qualification Pack

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MES/Q1504: Music Therapist

Brief Job Description

A type of expressive arts therapy that uses music to improve and maintain the physical, psychological, and social well-being. Music therapy is an established health profession where physical, emotional, cognitive, and social goals are achieved through the use of music within the therapeutic relationship. Music therapists are qualified therapists who use music interventions to assist clients to explore their feelings and improve their emotional-wellbeing and problem-solving skills. Music therapists assist people with developmental and learning disabilities, and age-related conditions. Certified Music Therapists work with people of all ages and abilities to help them achieve their therapeutic goals. This can include to reduce anxiety, improve social and communication skills, increase self-awareness, and improve specific motor skills.

Personal Attributes

Individuals at this job role have creative and knowledge about the uses and benefits of music therapy have been researched for decades. Music therapists should have a deep understanding of human psychology and knowledge of the principles and methods of therapy and counseling. They also need to possess powerful communication skills. This is mostly employed in listening to the client, attempting to fully understand, and not interrupting. Music therapists can specifically achieve communication through musical elements. Music therapists should have knowledge of a wide variety of music history and the power of musical elements. They must also be able to play and perform on many different types of musical instruments. Additionally, music therapists must possess empathy, compassion, imagination, and patience. The music therapist must have knowledge about basic anatomy and physiology of human body, range of therapy discomfort points in human body.

Applicable National Occupational Standards (NOS)

Compulsory NOS:

1. [MES/N1511: Collaborate with team to ascertain whether individuals qualify for music therapy](#)
2. [MES/N1512: Provide music therapy sessions as per recommendation](#)
3. [MES/N1513: Monitor clients during musical interventions and measure effectiveness](#)
4. [MES/N1514: Maintaining musical instruments](#)
5. [MES/N1515: Overseeing and mentoring Music Therapist interns](#)
6. [MES/N0104: Maintain Workplace Health & Safety](#)

Qualification Pack (QP) Parameters



Qualification Pack

Sector	Media & Entertainment
Sub-Sector	Music
Occupation	Music Production, Editing, Asset Creation, Set Crafts, Sound Creation
Country	India
NSQF Level	5
Credits	NA
Aligned to NCO/ISCO/ISIC Code	NCO-2015/2264.0200
Minimum Educational Qualification & Experience	Graduate (in Music Therapy) with 2 Years of experience OR Graduate (in Music) with 3 Years of experience OR 12th Class with 6 Years of experience
Minimum Level of Education for Training in School	Not Applicable
Pre-Requisite License or Training	NA
Minimum Job Entry Age	22 Years
Last Reviewed On	NA
Next Review Date	30/03/2027
NSQC Approval Date	31/03/2022
Version	1.0
Reference code on NQR	2022/ME/MESC/05700
NQR Version	1.0

Remarks:



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MES/N1511: Collaborate with team to ascertain whether individuals qualify for music therapy

Description

This NOS covers the skills required to collaborate with the team to ascertain whether individuals qualify for music therapy and provide music therapy sessions as per recommendation, assess client's needs Recommend appropriate therapy procedures for increased comfort, moods, well mental heal and treatment of patients

Scope

The scope covers the following :

- Discuss and demonstrate ways to assess client's needs
- Analyze the role of Music Therapist

Elements and Performance Criteria

Demonstrate ways to assess client's needs

To be competent, the user/individual on the job must be able to:

- PC1.** Analyse the role of Music Therapist and discuss with team to analyse the need of MT sessions
- PC2.** Assess client's needs and recommend appropriate therapy procedures for increased comfort, moods, well mental heal and treatment of patients
- PC3.** Assess potential risks related to work and implement relevant safety measures where applicable
- PC4.** Explain the concept of music therapy and treatment process
- PC5.** Obtain tools and music equipment required for the procedure specified in adequate ration / volume and designated containers (Tools: weighing scale, height measuring instrument, procedure support stands, etc.)

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** how to prepare for meetings with clients
- KU2.** how to assess needs of the clients
- KU3.** the role and function of each member to be included in the team to meet the creative objectives.
- KU4.** appropriate therapy procedures for increased comfort, moods, well mental heal and treatment of patients
- KU5.** concept of music therapy and treatment process
- KU6.** how to obtain tools and music equipment required for the procedure specified in adequate ration / volume and designated containers
- KU7.** ways to maintain and monitor records of client progress



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- KU8.** concepts of multiside music and passive music
- KU9.** the importance of ensuring that any stands for support are stable and rightly positioned as per space and support requirements
- KU10.** the relevance of recording and videotaping clients on a periodic basis
- KU11.** report any work related problems or issues to appropriate personnel in line with relevant regulatory and safety requirements
- KU12.** how to plan, arrange and procure instruments required for the therapy
- KU13.** ways to inspect all lighting and electrical power supply arrangements before the therapy
- KU14.** importance of maintaining appropriate sound system to apply therapy

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** take detailed notes during discussions with clients
- GS2.** Practice safe working practices for own job role
- GS3.** Enlist various applications of music therapy
- GS4.** to maintain different instruments
- GS5.** share best practices, innovation, etc. among peers through blogs, articles, etc.
- GS6.** read and comprehend music briefs, scripts, storyboards etc.
- GS7.** research and gather relevant information related to genre, language, cultural and regional significance to aid clients
- GS8.** stay abreast with the trends and developments in the therapy through regular reading.
- GS9.** plan the work schedule to meet the agreed deliverables.
- GS10.** conduct review sessions to ensure timely progress of clients
- GS11.** make appropriate choices of compositional techniques to meet the requirements.
- GS12.** review the work of self and team at every stage to ensure that they fully meet the requirements laid out by the client.

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Demonstrate ways to assess client's needs</i>	30	70	-	-
PC1. Analyse the role of Music Therapist and discuss with team to analyse the need of MT sessions	5	-	-	-
PC2. Assess client's needs and recommend appropriate therapy procedures for increased comfort, moods, well mental heal and treatment of patients	5	-	-	-
PC3. Assess potential risks related to work and implement relevant safety measures where applicable	10	-	-	-
PC4. Explain the concept of music therapy and treatment process	5	-	-	-
PC5. Obtain tools and music equipment required for the procedure specified in adequate ration / volume and designated containers (Tools: weighing scale, height measuring instrument, procedure support stands, etc.)	5	-	-	-
NOS Total	30	70	-	-



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National Occupational Standards (NOS) Parameters

NOS Code	MES/N1511
NOS Name	Collaborate with team to ascertain whether individuals qualify for music therapy
Sector	Media & Entertainment
Sub-Sector	Film, Television, Music, Radio
Occupation	Music Production, Sound Creation, Asset Creation
NSQF Level	5
Credits	TBD
Version	1.0
Last Reviewed Date	NA
Next Review Date	30/03/2027
NSQC Clearance Date	31/03/2022



Qualification Pack

MES/N1512: Provide music therapy sessions as per recommendation

Description

This NOS covers Provide music therapy sessions as per recommendation and monitor clients during musical interventions and measure effectiveness

Scope

The scope covers the following :

- Plan and provide music therapy sessions.
- Ensure the presence of appropriate environmental conditions at the site of conducting MT sessions

Elements and Performance Criteria

Plan music therapy sessions

To be competent, the user/individual on the job must be able to:

- PC1.** Discuss and agree on the list of resources/equipment to be procured and the allocated budget with the team
- PC2.** Use basic health and safety practices in MT Session workplace
- PC3.** Design musical interventions based on therapeutic goals

Provide music therapy sessions

To be competent, the user/individual on the job must be able to:

- PC4.** Record and videotaping clients on a periodic basis
- PC5.** Use multi-side music creation, patient can sing or play music or therapist can sing or play music or a passive one that involves listening or responding to music
- PC6.** Use a combined approach that involves both active and passive interactions with music
- PC7.** Define time for session it must be between 30-50 minutes in one go
- PC8.** Confirm that the selected tools and equipment are in working order and safe to handle
- PC9.** Ensure the appropriate environmental conditions for procedures at the site based on the following parameters :(Parameters: neat & tidy; good ventilation; appropriate room temperature; adequately lighted; etc.)
- PC10.** Arrange the tools in a safe and convenient manner for ease of usage during the procedure
- PC11.** Maintain and monitor records of client progress

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** how to prepare for meetings with clients
- KU2.** how to assess needs of the clients
- KU3.** the role and function of each member to be included in the team to meet the creative objectives.

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- KU4.** appropriate therapy procedures for increased comfort, moods, well mental heal and treatment of patients
- KU5.** concept of music therapy and treatment process
- KU6.** how to obtain tools and music equipment required for the procedure specified in adequate ration / volume and designated containers
- KU7.** ways to maintain and monitor records of client progress
- KU8.** concepts of multiside music and passive music
- KU9.** the importance of ensuring that any stands for support are stable and rightly positioned as per space and support requirements
- KU10.** the relevance of recording and videotaping clients on a periodic basis
- KU11.** report any work related problems or issues to appropriate personnel in line with relevant regulatory and safety requirements
- KU12.** how to plan, arrange and procure instruments required for the therapy
- KU13.** ways to inspect all lighting and electrical power supply arrangements before the therapy
- KU14.** importance of maintaining appropriate sound system to apply therapy

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** take detailed notes during discussions with clients
- GS2.** Practice safe working practices for own job role
- GS3.** Enlist various applications of music therapy
- GS4.** to maintain different instruments
- GS5.** share best practices, innovation, etc. among peers through blogs, articles, etc.
- GS6.** read and comprehend music briefs, scripts, storyboards etc.
- GS7.** research and gather relevant information related to genre, language, cultural and regional significance to aid clients
- GS8.** stay abreast with the trends and developments in the therapy through regular reading.
- GS9.** plan the work schedule to meet the agreed deliverables.
- GS10.** conduct review sessions to ensure timely progress of clients
- GS11.** make appropriate choices of compositional techniques to meet the requirements.
- GS12.** review the work of self and team at every stage to ensure that they fully meet the requirements laid out by the client.

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Plan music therapy sessions</i>	9	69	-	-
PC1. Discuss and agree on the list of resources/equipment to be procured and the allocated budget with the team	3	-	-	-
PC2. Use basic health and safety practices in MT Session workplace	3	-	-	-
PC3. Design musical interventions based on therapeutic goals	3	-	-	-
<i>Provide music therapy sessions</i>	22	-	-	-
PC4. Record and videotaping clients on a periodic basis	3	-	-	-
PC5. Use multi-side music creation, patient can sing or play music or therapist can sing or play music or a passive one that involves listening or responding to music	3	-	-	-
PC6. Use a combined approach that involves both active and passive interactions with music	3	-	-	-
PC7. Define time for session it must be between 30-50 minutes in one go	2	-	-	-
PC8. Confirm that the selected tools and equipment are in working order and safe to handle	2	-	-	-
PC9. Ensure the appropriate environmental conditions for procedures at the site based on the following parameters :(Parameters: neat & tidy; good ventilation; appropriate room temperature; adequately lighted; etc.)	3	-	-	-
PC10. Arrange the tools in a safe and convenient manner for ease of usage during the procedure	3	-	-	-
PC11. Maintain and monitor records of client progress	3	-	-	-
NOS Total	31	69	-	-



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National Occupational Standards (NOS) Parameters

NOS Code	MES/N1512
NOS Name	Provide music therapy sessions as per recommendation
Sector	Media & Entertainment
Sub-Sector	Film, Television, Music, Radio
Occupation	Music Production, Sound Creation, Asset Creation, Journalism
NSQF Level	5
Credits	TBD
Version	1.0
Last Reviewed Date	NA
Next Review Date	30/03/2027
NSQC Clearance Date	31/03/2022



Qualification Pack

MES/N1513: Monitor clients during musical interventions and measure effectiveness

Description

This NOS covers ways to ensure that the environment is suitable for procedures of different types of clients. Track progress of the patient and observe the need of musical interventions

Scope

The scope covers the following :

- Demonstrate ways to monitor clients during musical interventions
- Discuss the importance of measuring effectiveness of musical interventions

Elements and Performance Criteria

Monitor clients during musical interventions

To be competent, the user/individual on the job must be able to:

- PC1.** Ensure that the environment is suitable for procedures of different types of clients including age, sex and purpose
- PC2.** Ensure any stands for support are stable, rightly positioned as per space and support requirements
- PC3.** Attend relevant procedural meetings, as appropriate to the patients, to ensure the requirements are accounted for, and that any change and their implications for musical moods are considered
- PC4.** Report any work related problems or issues to appropriate personnel in line with relevant regulatory and safety requirements

Measuring effectiveness of musical intervention

To be competent, the user/individual on the job must be able to:

- PC5.** Track progress of the patient and observe the need of musical interventions, if appropriate to the clients
- PC6.** Explain and conduct awareness program (such as for Covid19) for the employees and display posters/ signage's promoting regular handwashing, respiratory hygiene and promoting digital modes of payment to lessen any kind of cross infection in the premises
- PC7.** Record and videotaping clients on a periodic basis
- PC8.** Ensure, or supervise others to ensure, that appropriate documentation, insurance, etc. is kept, in line with applicable laws and regulations

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** how to prepare for meetings with clients
- KU2.** how to assess needs of the clients

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- KU3.** the role and function of each member to be included in the team to meet the creative objectives.
- KU4.** appropriate therapy procedures for increased comfort, moods, well mental heal and treatment of patients
- KU5.** concept of music therapy and treatment process
- KU6.** how to obtain tools and music equipment required for the procedure specified in adequate ration / volume and designated containers
- KU7.** ways to maintain and monitor records of client progress
- KU8.** concepts of multiside music and passive music
- KU9.** the importance of ensuring that any stands for support are stable and rightly positioned as per space and support requirements
- KU10.** the relevance of recording and videotaping clients on a periodic basis
- KU11.** report any work related problems or issues to appropriate personnel in line with relevant regulatory and safety requirements
- KU12.** how to plan, arrange and procure instruments required for the therapy
- KU13.** ways to inspect all lighting and electrical power supply arrangements before the therapy
- KU14.** importance of maintaining appropriate sound system to apply therapy

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** take detailed notes during discussions with clients
- GS2.** Practice safe working practices for own job role
- GS3.** Enlist various applications of music therapy
- GS4.** to maintain different instruments
- GS5.** share best practices, innovation, etc. among peers through blogs, articles, etc.
- GS6.** read and comprehend music briefs, scripts, storyboards etc.
- GS7.** research and gather relevant information related to genre, language, cultural and regional significance to aid clients
- GS8.** stay abreast with the trends and developments in the therapy through regular reading.
- GS9.** plan the work schedule to meet the agreed deliverables.
- GS10.** conduct review sessions to ensure timely progress of clients
- GS11.** make appropriate choices of compositional techniques to meet the requirements.
- GS12.** review the work of self and team at every stage to ensure that they fully meet the requirements laid out by the client.

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Monitor clients during musical interventions</i>	20	65	-	-
PC1. Ensure that the environment is suitable for procedures of different types of clients including age, sex and purpose	5	-	-	-
PC2. Ensure any stands for support are stable, rightly positioned as per space and support requirements	5	-	-	-
PC3. Attend relevant procedural meetings, as appropriate to the patients, to ensure the requirements are accounted for, and that any change and their implications for musical moods are considered	5	-	-	-
PC4. Report any work related problems or issues to appropriate personnel in line with relevant regulatory and safety requirements	5	-	-	-
<i>Measuring effectiveness of musical intervention</i>	15	-	-	-
PC5. Track progress of the patient and observe the need of musical interventions, if appropriate to the clients	5	-	-	-
PC6. Explain and conduct awareness program (such as for Covid19) for the employees and display posters/ signage's promoting regular handwashing, respiratory hygiene and promoting digital modes of payment to lessen any kind of cross infection in the premises	3	-	-	-
PC7. Record and videotaping clients on a periodic basis	2	-	-	-
PC8. Ensure, or supervise others to ensure, that appropriate documentation, insurance, etc. is kept, in line with applicable laws and regulations	5	-	-	-
NOS Total	35	65	-	-



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National Occupational Standards (NOS) Parameters

NOS Code	MES/N1513
NOS Name	Monitor clients during musical interventions and measure effectiveness
Sector	Media & Entertainment
Sub-Sector	Film, Television, Music, Radio
Occupation	Music Production, Asset Creation, Sound Creation
NSQF Level	5
Credits	TBD
Version	1.0
Last Reviewed Date	NA
Next Review Date	30/03/2027
NSQF Clearance Date	31/03/2022

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MES/N1514: Maintaining musical instruments

Description

This NOS covers ways to play and maintain different instruments used in therapy sessions and ways to play different instrument

Scope

The scope covers the following :

- Demonstrate ways to play and maintain different instruments used in therapy sessions

Elements and Performance Criteria

Maintain musical instruments

To be competent, the user/individual on the job must be able to:

- PC1.** Create music therapy, involves playing an instrument (often a cymbal or drum) while the therapist accompanies using another instrument too
- PC2.** Plan, arrange and procure instruments required for the therapy
- PC3.** Maintain appropriate sound system to apply therapy
- PC4.** Inspect all lighting and electrical power supply arrangements before the therapy
- PC5.** Manage and maintain the voice, piano, Drum, Percussion, Guitar etc for proper use while applying therapy

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** how to prepare for meetings with clients
- KU2.** how to assess needs of the clients
- KU3.** the role and function of each member to be included in the team to meet the creative objectives.
- KU4.** appropriate therapy procedures for increased comfort, moods, well mental heal and treatment of patients
- KU5.** concept of music therapy and treatment process
- KU6.** how to obtain tools and music equipment required for the procedure specified in adequate ration / volume and designated containers
- KU7.** ways to maintain and monitor records of client progress
- KU8.** concepts of multiside music and passive music
- KU9.** the importance of ensuring that any stands for support are stable and rightly positioned as per space and support requirements
- KU10.** the relevance of recording and videotaping clients on a periodic basis
- KU11.** report any work related problems or issues to appropriate personnel in line with relevant regulatory and safety requirements



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- KU12.** how to plan, arrange and procure instruments required for the therapy
- KU13.** ways to inspect all lighting and electrical power supply arrangements before the therapy
- KU14.** importance of maintaining appropriate sound system to apply therapy

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** take detailed notes during discussions with clients
- GS2.** Practice safe working practices for own job role
- GS3.** Enlist various applications of music therapy
- GS4.** to maintain different instruments
- GS5.** share best practices, innovation, etc. among peers through blogs, articles, etc.
- GS6.** read and comprehend music briefs, scripts, storyboards etc.
- GS7.** research and gather relevant information related to genre, language, cultural and regional significance to aid clients
- GS8.** stay abreast with the trends and developments in the therapy through regular reading.
- GS9.** plan the work schedule to meet the agreed deliverables.
- GS10.** conduct review sessions to ensure timely progress of clients
- GS11.** make appropriate choices of compositional techniques to meet the requirements.
- GS12.** review the work of self and team at every stage to ensure that they fully meet the requirements laid out by the client.

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Maintain musical instruments</i>	30	70	-	-
PC1. Create music therapy, involves playing an instrument (often a cymbal or drum) while the therapist accompanies using another instrument too	10	-	-	-
PC2. Plan, arrange and procure instruments required for the therapy	5	-	-	-
PC3. Maintain appropriate sound system to apply therapy	5	-	-	-
PC4. Inspect all lighting and electrical power supply arrangements before the therapy	5	-	-	-
PC5. Manage and maintain the voice, piano, Drum, Percussion, Guitar etc for proper use while applying therapy	5	-	-	-
NOS Total	30	70	-	-



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National Occupational Standards (NOS) Parameters

NOS Code	MES/N1514
NOS Name	Maintaining musical instruments
Sector	Media & Entertainment
Sub-Sector	Film, Television, Music, Radio
Occupation	Music Production, Sound Creation
NSQF Level	5
Credits	TBD
Version	1.0
Last Reviewed Date	NA
Next Review Date	30/03/2027
NSQF Clearance Date	31/03/2022



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MES/N1515: Overseeing and mentoring Music Therapist interns

Description

This NOS covers orient interns on application of music therapy, diagnosis of therapy requirement etc.

Scope

The scope covers the following :

- Demonstrate ways orient and oversee interns of music therapy

Elements and Performance Criteria

Orient and oversee interns of music therapy

To be competent, the user/individual on the job must be able to:

- PC1.** Develop own style or seek the assistance of existing approaches and/or models
- PC2.** Orient interns on application of music therapy, diagnosis of therapy requirement etc
- PC3.** Keep close eyes on interns while doing practise for a session or arranging music for the session
- PC4.** Explain the need and application of music therapy as it mostly helps the patient like depression, anxiety or stress, diabetes, headache, impulsivity, negative mood etc

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** how to prepare for meetings with clients
- KU2.** how to assess needs of the clients
- KU3.** the role and function of each member to be included in the team to meet the creative objectives.
- KU4.** appropriate therapy procedures for increased comfort, moods, well mental heal and treatment of patients
- KU5.** concept of music therapy and treatment process
- KU6.** how to obtain tools and music equipment required for the procedure specified in adequate ration / volume and designated containers
- KU7.** ways to maintain and monitor records of client progress
- KU8.** concepts of multiside music and passive music
- KU9.** the importance of ensuring that any stands for support are stable and rightly positioned as per space and support requirements
- KU10.** the relevance of recording and videotaping clients on a periodic basis
- KU11.** report any work related problems or issues to appropriate personnel in line with relevant regulatory and safety requirements
- KU12.** how to plan, arrange and procure instruments required for the therapy



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KU13. ways to inspect all lighting and electrical power supply arrangements before the therapy

KU14. importance of maintaining appropriate sound system to apply therapy

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** take detailed notes during discussions with clients
- GS2.** Practice safe working practices for own job role
- GS3.** Enlist various applications of music therapy
- GS4.** to maintain different instruments
- GS5.** share best practices, innovation, etc. among peers through blogs, articles, etc.
- GS6.** read and comprehend music briefs, scripts, storyboards etc.
- GS7.** research and gather relevant information related to genre, language, cultural and regional significance to aid clients
- GS8.** stay abreast with the trends and developments in the therapy through regular reading.
- GS9.** plan the work schedule to meet the agreed deliverables.
- GS10.** conduct review sessions to ensure timely progress of clients
- GS11.** make appropriate choices of compositional techniques to meet the requirements.
- GS12.** review the work of self and team at every stage to ensure that they fully meet the requirements laid out by the client.



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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Orient and oversee interns of music therapy</i>	40	60	-	-
PC1. Develop own style or seek the assistance of existing approaches and/or models	10	-	-	-
PC2. Orient interns on application of music therapy, diagnosis of therapy requirement etc	10	-	-	-
PC3. Keep close eyes on interns while doing practise for a session or arranging music for the session	10	-	-	-
PC4. Explain the need and application of music therapy as it mostly helps the patient like depression, anxiety or stress, diabetes, headache, impulsivity, negative mood etc	10	-	-	-
NOS Total	40	60	-	-



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National Occupational Standards (NOS) Parameters

NOS Code	MES/N1515
NOS Name	Overseeing and mentoring Music Therapist interns
Sector	Media & Entertainment
Sub-Sector	Film, Television, Music, Radio
Occupation	Music Production, Sound Creation
NSQF Level	5
Credits	TBD
Version	1.0
Last Reviewed Date	NA
Next Review Date	30/03/2027
NSQC Clearance Date	31/03/2022



Qualification Pack

MES/N0104: Maintain Workplace Health & Safety

Description

This OS unit is about contributing towards maintaining a healthy, safe and secure working environment

Elements and Performance Criteria

Understanding the health, safety and security risks prevalent in the workplace

To be competent, the user/individual on the job must be able to:

- PC1.** understand and comply with the organizations current health, safety and security policies and procedures
- PC2.** understand the safe working practices pertaining to own occupation
- PC3.** understand the government norms and policies relating to health and safety including emergency procedures for illness, accidents, fires or others which may involve evacuation of the premises
- PC4.** participate in organization health and safety knowledge sessions and drills

Knowing the people responsible for health and safety and the resources available

To be competent, the user/individual on the job must be able to:

- PC5.** identify the people responsible for health and safety in the workplace, including those to contact in case of an emergency
- PC6.** identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms

Identifying and reporting risks

To be competent, the user/individual on the job must be able to:

- PC7.** identify aspects of your workplace that could cause potential risk to own and others health and safety
- PC8.** ensure own personal health and safety, and that of others in the workplace through precautionary measures
- PC9.** identify and recommend opportunities for improving health, safety, and security to the designated person
- PC10.** report any hazards outside the individuals authority to the relevant person in line with organizational procedures and warn other people who may be affected

Complying with procedures in the event of an emergency

To be competent, the user/individual on the job must be able to:

- PC11.** follow organizations emergency procedures for accidents, fires or any other natural calamity in case of a hazard
- PC12.** identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individuals authority

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:



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- KU1.** Organizations norms and policies relating to health and safety
- KU2.** Government norms and policies regarding health and safety and related emergency procedures
- KU3.** Limits of authority while dealing with risks/ hazards
- KU4.** The importance of maintaining high standards of health and safety at a workplace
- KU5.** The different types of health and safety hazards in a workplace
- KU6.** Safe working practices for own job role
- KU7.** Evacuation procedures and other arrangements for handling risks
- KU8.** Names and contact numbers of people responsible for health and safety in a workplace
- KU9.** How to summon medical assistance and the emergency services, where necessary
- KU10.** Vendors or manufacturers instructions for maintaining health and safety while using equipment, systems and/or machines

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** how to write and provide feedback regarding health and safety to the concerned people
- GS2.** how to write and highlight potential risks or report a hazard to the concerned people
- GS3.** read instructions, policies, procedures and norms relating to health and safety
- GS4.** highlight potential risks and report hazards to the designated people
- GS5.** listen and communicate information with all anyone concerned or affected
- GS6.** make decisions on a suitable course of action or plan
- GS7.** plan and organize people and resources to deal with risks/ hazards that lie within the scope of ones individual authority
- GS8.** apply problem solving approaches in different situations
- GS9.** understand hazards that fall within the scope of individual authority and report all hazards that may supersede ones authority
- GS10.** apply balanced judgments in different situations
- GS11.** How to write and provide feedback regarding health and safety to the concerned people
- GS12.** How to write and highlight potential risks or report a hazard to the concerned people
- GS13.** Read instructions, policies, procedures and norms relating to health and safety
- GS14.** Highlight potential risks and report hazards to the designated people
- GS15.** Listen and communicate information with all anyone concerned or affected
- GS16.** Make decisions on a suitable course of action or plan
- GS17.** Plan and organize people and resources to deal with risks/ hazards that lie within the scope of ones individual authority
- GS18.** Apply problem solving approaches in different situations
- GS19.** build and maintain positive and effective relationships with colleges and customers
- GS20.** analyze data and activities
- GS21.** Understand hazards that fall within the scope of individual authority and report all hazards that may supersede ones authority



Qualification Pack

GS22. Apply balanced judgments in different situations

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Understanding the health, safety and security risks prevalent in the workplace</i>	15	15	-	-
PC1. understand and comply with the organizations current health, safety and security policies and procedures	5	5	-	-
PC2. understand the safe working practices pertaining to own occupation	5	5	-	-
PC3. understand the government norms and policies relating to health and safety including emergency procedures for illness, accidents, fires or others which may involve evacuation of the premises	3	2	-	-
PC4. participate in organization health and safety knowledge sessions and drills	2	3	-	-
<i>Knowing the people responsible for health and safety and the resources available</i>	10	10	-	-
PC5. identify the people responsible for health and safety in the workplace, including those to contact in case of an emergency	5	5	-	-
PC6. identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms	5	5	-	-
<i>Identifying and reporting risks</i>	18	17	-	-
PC7. identify aspects of your workplace that could cause potential risk to own and others health and safety	5	5	-	-
PC8. ensure own personal health and safety, and that of others in the workplace through precautionary measures	5	5	-	-
PC9. identify and recommend opportunities for improving health, safety, and security to the designated person	3	2	-	-

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Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC10. report any hazards outside the individuals authority to the relevant person in line with organizational procedures and warn other people who may be affected	5	5	-	-
<i>Complying with procedures in the event of an emergency</i>	7	8	-	-
PC11. follow organizations emergency procedures for accidents, fires or any other natural calamity in case of a hazard	5	5	-	-
PC12. identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individuals authority	2	3	-	-
NOS Total	50	50	-	-



Qualification Pack

National Occupational Standards (NOS) Parameters

NOS Code	MES/N0104
NOS Name	Maintain Workplace Health & Safety
Sector	Media & Entertainment
Sub-Sector	Film, Television, Animation, Gaming, Radio, Advertising
Occupation	Ad sales/Account Management/Scheduling/Traffic
NSQF Level	5
Credits	TBD
Version	1.0
Last Reviewed Date	30/12/2021
Next Review Date	27/01/2027
NSQC Clearance Date	27/01/2022

Assessment Guidelines and Assessment Weightage

Assessment Guidelines

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC.
3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.
4. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below).
5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criterion.
6. To pass the Qualification Pack, every trainee should score a minimum of 70% of aggregate marks to successfully clear the assessment.
7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

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Minimum Aggregate Passing % at QP Level : 70

(Please note: Every Trainee should score a minimum aggregate passing percentage as specified above, to successfully clear the Qualification Pack assessment.)

Assessment Weightage

Compulsory NOS

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
MES/N1511.Collaborate with team to ascertain whether individuals qualify for music therapy	30	70	0	0	100	20
MES/N1512.Provide music therapy sessions as per recommendation	31	69	0	0	100	20
MES/N1513.Monitor clients during musical interventions and measure effectiveness	35	65	0	0	100	20
MES/N1514.Maintaining musical instruments	30	70	0	0	100	20
MES/N1515.Overseeing and mentoring Music Therapist interns	40	60	0	0	100	10
MES/N0104.Maintain Workplace Health & Safety	50	50	-	-	100	10
Total	216	384	-	-	600	100



Qualification Pack

Acronyms

NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack
TVET	Technical and Vocational Education and Training

Qualification Pack

Glossary

Sector	Sector is a conglomeration of different business operations having similar business and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.
Sub-sector	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
Occupation	Occupation is a set of job roles, which perform similar/ related set of functions in an industry.
Job role	Job role defines a unique set of functions that together form a unique employment opportunity in an organisation.
Occupational Standards (OS)	OS specify the standards of performance an individual must achieve when carrying out a function in the workplace, together with the Knowledge and Understanding (KU) they need to meet that standard consistently. Occupational Standards are applicable both in the Indian and global contexts.
Performance Criteria (PC)	Performance Criteria (PC) are statements that together specify the standard of performance required when carrying out a task.
National Occupational Standards (NOS)	NOS are occupational standards which apply uniquely in the Indian context.
Qualifications Pack (QP)	QP comprises the set of OS, together with the educational, training and other criteria required to perform a job role. A QP is assigned a unique qualifications pack code.
Unit Code	Unit code is a unique identifier for an Occupational Standard, which is denoted by an 'N'
Unit Title	Unit title gives a clear overall statement about what the incumbent should be able to do.
Description	Description gives a short summary of the unit content. This would be helpful to anyone searching on a database to verify that this is the appropriate OS they are looking for.
Scope	Scope is a set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on quality of performance required.

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Knowledge and Understanding (KU)	Knowledge and Understanding (KU) are statements which together specify the technical, generic, professional and organisational specific knowledge that an individual needs in order to perform to the required standard.
Organisational Context	Organisational context includes the way the organisation is structured and how it operates, including the extent of operative knowledge managers have of their relevant areas of responsibility.
Technical Knowledge	Technical knowledge is the specific knowledge needed to accomplish specific designated responsibilities.
Core Skills/ Generic Skills (GS)	Core skills or Generic Skills (GS) are a group of skills that are the key to learning and working in today's world. These skills are typically needed in any work environment in today's world. These skills are typically needed in any work environment. In the context of the OS, these include communication related skills that are applicable to most job roles.
Electives	Electives are NOS/set of NOS that are identified by the sector as contributive to specialization in a job role. There may be multiple electives within a QP for each specialized job role. Trainees must select at least one elective for the successful completion of a QP with Electives.
Options	Options are NOS/set of NOS that are identified by the sector as additional skills. There may be multiple options within a QP. It is not mandatory to select any of the options to complete a QP with Options.